

Baraboo Community Development Authority
Minutes of the Executive Committee
Tuesday May 5, 2020

Chairperson Wastlund called the meeting to order at 6:00 P.M. The meeting was held via a conference call due to COVID-19.

1. Roll Call

Present: Wastlund, Fordham, Koehler (6:07)
Absent: None
Other CDA Members: Bobholz
Staff: Patrick Cannon

2. Note of Compliance with Open Meeting Laws

The Chair noted that the agenda was posted in compliance with the Wisconsin State Statutes.

3. Approval of Agenda

A motion was made to approve the Agenda as presented
Fordham (1); Wastlund (2)
Aye: All via voice vote

4. Approval of Minutes – April 20, 2020

A motion was made to approve the Minutes with minor changes
Fordham (1); Wastlund (2)
Aye: All via voice vote
Nay: None

5. Public Comment

No one from the public wished to speak.

Mr. Koehler joins the meeting at 6:07 PM

6. Old Business

A. Consideration and discussion of the funding options available for Corson Square regarding the HUD conversion program.

Staff gave an update on the recent ongoing conversations with HUD on our options. The Executive Committee would like to review all options, but have some concerns about the rate of return on any major repairs.

Staff was asked not to move forward with any major repairs at the duplex units, unless it dealt with a safety issue. Staff will continue to update the Executive Committee on the progress of this task.

7. New Business

A. Consideration and discussion of authorizing the Executive Director to sign and execute all Department of Housing and Urban Development, Wisconsin Housing and Economic Development Authority and Community Development documents

Staff noted that by authorizing the Executive Director to sign these documents, it would help to expedite reporting to these agencies. It would also not require the CDA to hold a formal meeting for completion of these administrative duties if warranted.

After careful review, the Executive Board moved to recommend to the full Board that the Executive Director be given the authority to sign these documents. The authorization would only be in effect until December 31, 2020.

Motion:

To recommend to the Board that the Executive Director be authorized to sign certain documents as required by HUD and WHEDA until December 31, 2020.

Fordham (1); Koehler (2)

Aye: All via voice vote

Nay: None

B. Consideration and discussion of adoption of the following HUD forms

1. HUD50077-CR Civil Rights Certification
2. HUD50077-SL Consistency with Consolidated Plans or State Consolidated Plans
3. HUD50071 Influence on Federal Transactions
4. HUDSF-LLL Disclosure of Lobby Activities

The Committee reviewed the forms and agreed to recommend that the Board approve the forms listed.

Motion:

To recommend to the Board the adoption of the required Certifications.

Koehler (1); Fordham (2)

Aye: All via voice vote

Nay: None

8. Board Member Comments

No member wished to make a comment at this time

9. Adjournment

A motion was made to adjourn the meeting at 6:28 P.M.

Fordham (1); Koehler (2)

Aye: All via voice vote

Approved by Executive Committee on:

Carolyn Wastlund, Chair

Patrick Cannon, Recorder